

Golden Hill School

Working Budget 2020/21

Schools Financial Services

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SCHOOL BUDGET OVERVIEW 2020/21

INTRODUCTION

In setting the 2020/21 budget Governors should allocate resources to meet the key priorities identified by the school in order to raise standards. At the same time Governors need to ensure a sustainable budget strategy is in place to avoid financial difficulty and should carefully consider the impact on revenue balances shown below.

SPENDING PLAN ASSUMPTIONS

The budget for 2020/21 has been costed to include the effect of estimated pay and price increases. These include:

- 3% increase in pay for 2020/21 for teaching staff from September 2020;
- 2.75% increase in pay for 2020/21 for non-teaching staff;
- the effect of incremental and performance pay progression;
- changes in the rates of employers' NI & superannuation contributions;
- Other headings are generally expected to rise by inflation of 2-3%, with electricity costs rising by 6-7%, however, water charges are expected to fall by c3%

EFFECT ON SCHOOL'S REVENUE RESERVES AND BALANCES

- The spending plans included in the budget have the following effect on the level of revenue reserves and balances:

	2020/21	2021/22	2022/23
	£	£	£
In year Surplus / (Deficit)	-51,966	-119,310	-152,541
Surplus / (Deficit) b/f	4,103	-47,863	-167,173
Surplus / (Deficit) c/fwd	-47,863	-167,173	-319,714
% of balance b/f required to set budget	1267%		
Guideline balance *	£123,089		

* Subject to change – 12% of CFR Income – minimum of £60,000

Governors should note that the Devolved Formula Capital (DFC) balance b/f is £35,180 (not included above). The 2020/21 DFC allocation is £4,743. DFC plans should also be discussed.

Governors should note that this budget is showing an overall deficit position and therefore cannot be legally approved at this stage. For administrative purposes this can be approved as a working budget. Immediate action is required to balance the 2020/21 budget or a financial recovery plan of up to 3 years will need to be submitted to the authority by 26th June 2020.

Golden Hill School - CFR Report

Income

CFR	Detail	2020 - 21	2021 - 22	2022 - 23
I01	Funds Delegated by the LA	29,038	29,038	29,038
I02	Funding for Sixth Form Students	0	0	0
I03	SEN Funding	690,818	662,392	662,392
I04	Funding for Minority Ethnic Pupils	0	0	0
I05	Pupil Premium	12,105	12,105	12,105
I06	Other Government Grants	0	0	0
I07	Other Grants and Payments	0	0	0
I08a	Income from Lettings	0	0	0
I08b	Other income from facilities and services	269,219	270,029	270,029
I09	Income from Catering	6,520	6,520	6,520
I10	Supply Teacher Insurance Claims	0	0	0
I11	Other Insurance Claims	0	0	0
I12	Contributions to Educational Visits	0	0	0
I13	Donations and/or Voluntary Funds	0	0	0
I14	Blank Code	0	0	0
I15	Pupil Ext Sch Funding and/or Grants	0	0	0
I16	Community Focused Funding and/or Grants	0	0	0
I17	Community Focused Facilities Income	0	0	0
I18	Additional Grant for Schools	18,041	18,041	18,041
Income Revenue Total		1,025,741	998,125	998,125

Expenditure

CFR	Detail	2020 - 21	2021 - 22	2022 - 23
E01	Teaching Staff	593,671	615,799	636,397
E02	Supply Teaching Staff	37,000	37,990	39,010
E03	Education Support Staff	208,919	215,834	223,069
E04	Premises Staff	0	0	0
E05	Administrative and Clerical Staff	25,377	25,909	26,451
E06	Catering Staff	0	0	0
E07	Other Staff	0	0	0
E08	Indirect Employee Expenses	7,200	10,204	10,408
E09	Development and Training	3,502	3,572	3,643
E10	Supply Teacher Insurance	9,417	9,576	9,738
E11	Other Staff Related Insurance	4,870	4,967	5,067
E12	Building Maintenance and Improvement	15,131	17,374	17,721
E13	Grounds Maintenance and Improvement	910	910	910
E14	Cleaning and Caretaking	33,150	33,813	34,489
E15	Water and Sewerage	6,000	6,120	6,242
E16	Energy	22,500	22,950	23,409
E17	Rates	0	0	0
E18	Other Occupation Costs	2,294	2,340	2,387
E19	Learning Resources (not ICT)	28,396	29,571	30,142
E20	ICT Learning Resources	9,976	10,068	10,162
E21	Exam Fees	0	0	0
E22	Administrative Supplies	8,800	8,976	9,156
E23	Other Insurance Costs	6,499	6,578	6,658
E24	Special Facilities	0	0	0
E25	Catering Supplies	16,100	16,422	16,750
E26	Agency Supply Teaching Staff	15,000	15,000	15,000
E27	Bought in Prof Services - Curric	8,486	8,722	8,881
E28a	Bought in professional services – other (except PFI)	14,510	14,741	14,976
E28b	Bought in professional services – other (PFI)	0	0	0
E29	Loan Interest	0	0	0
E30	Revenue Contributions to Capital	0	0	0
E31	Community Focused School Staff	0	0	0
E32	Community Focused School Costs	0	0	0
Expenditure Revenue Total		1,077,708	1,117,435	1,150,665

In Year Surplus / (Deficit)	-51,966	-119,310	-152,541
Surplus / (Deficit) Brought Fwd	4,103	-47,863	-167,174
Cumulative Surplus / (Deficit) C/Fwd	-47,863	-167,174	-319,714



Golden Hill School - Income/Expenditure Report

Income Cost Centre	Ledger	Description	2020 - 21	2021 - 22	2022 - 23	Notes
		PRU Place Funding	475,000	475,000	475,000	Apr-Aug 44 places, Sep onwards 50 places
		Additional Place Top-Up funding	25,000	0	0	Summer 6 pupils
		Excluded Pupils Top-Up funding	100,709	100,709	100,709	Summer 48 pupils, Autumn 24 pupils, Spring 29 pupils
		Medical and Other Pupils Top-Up funding	3,529	3,529	3,529	Summer 2 pupils, Autumn 0 pupils, Spring 0 pupils
		High Needs - Balance of EHC Plan funding for Excluded Pupils	14,112	10,802	10,802	Summer - 4 x E1, 5 x E2, 1 x E3, 1 x E4
		High Needs - Balance of EHC Plan funding for Medical & Other Pupils	116	0	0	Autumn and Spring 2 x E2, 1 x E4
		Pupil Referral Unit Specific top-up funding	72,352	72,352	72,352	Summer 50 pupils, Autumn 24 pupils, Spring 29 pupils
		Total High Needs Block	690,818	662,392	662,392	
		Teachers Pay Grant	7,700	7,700	7,700	
		Teachers Pension Grant	21,338	21,338	21,338	
		Total Funds Delegated by the LA	29,038	29,038	29,038	
00PPG	21002	Indicative Pupil Premium Grant	12,105	12,105	12,105	9 Ever 6 FSM January 20 census as indicated by school
		Total Pupil Premium	12,105	12,105	12,105	
06COMM	62455	Forecast Commissioned Income	268,019	268,019	268,019	Forecast GHIST Commissioned Income
		Lettings of Premises	1,200	2,010	2,010	Brownies £20 per session (term time), Martial Arts £25 per session (50 weeks) Summer term 2020 income removed
		Total Other income from facilities and services	269,219	270,029	270,029	
		School Meals	1,520	1,520	1,520	
		School Meals Income from stage 4 payments	5,000	5,000	5,000	
		Total Income from Catering	6,520	6,520	6,520	
06PEGRA	21046	Primary PE Sports Grant	16,220	16,220	16,220	
06CATINC	21123	UIFSM Grant	1,821	1,821	1,821	20/21 grant £1311 (3 meals) 19/20 additional grant £510 (1 meal)
		Total Additional Grant for Schools	18,041	18,041	18,041	
		Total Revenue Income	1,025,741	998,125	998,125	

Expenditure Cost Centre	Ledger	Description	2020 - 21	2021 - 22	2022 - 23	Notes
		Teaching Staff - Pay	447,125	463,813	479,136	
		Teaching Staff - Employers NI	49,573	51,876	53,990	
		Teaching Staff - Pension	96,973	100,110	103,271	
		Total Teaching Staff	593,671	615,799	636,397	
		Supply Teaching Staff - Supply Teacher 3 days per week	33,000	33,990	35,010	C Jenkinson
01SUPPLY		Supply Teaching Staff - Supply Teachers	4,000	4,000	4,000	
		Total Supply Teaching Staff	37,000	37,990	39,010	
		Education Support Staff - Pay	168,050	173,355	178,886	
		Education Support Staff - Employers NI	12,300	13,008	13,771	
		Education Support Staff - Pension	28,569	29,470	30,411	
		Total Education Support Staff	208,919	215,834	223,069	
		Administrative and Clerical Staff - Pay	20,329	20,735	21,150	
		Administrative and Clerical Staff - Employers NI	1,592	1,649	1,706	
		Administrative and Clerical Staff - Pension	3,456	3,525	3,596	
		Total Administrative and Clerical Staff	25,377	25,909	26,451	
		Total Staffing	864,967	895,532	924,926	
01OTHER	10382	OHU Charges	200	204	208	
03TRAVEL	12161	Staff Travel Expenses	7,000	10,000	10,200	GHIST Travel expenses
		Total Indirect Employee Expenses	7,200	10,204	10,408	
01TRAIN	61448/1	Governor Training / LASGB	502	512	522	19/20 charge plus 2%
01TRAIN	61365	Course Fees	3,000	3,060	3,121	Teaching Alliance £900
		Total Development and Training	3,502	3,572	3,643	
01SUPINS	61326	Supply Teacher Insurance	7,936	8,095	8,257	LCC 3 day Cover
05OBIS	61468	Pooled Services - Public Duties	1,481	1,481	1,481	
		Total Supply Teacher Insurance	9,417	9,576	9,738	
01SUPINS	61351	Staff Related Insurance	4,870	4,967	5,067	Non Teaching Insurance Scheme
		Total Other Staff Related Insurance	4,870	4,967	5,067	
02DELPM	61327	Service Contracts	5,040	5,141	5,244	
02DELPM	11301	Day to Day Maintenance	3,000	5,000	5,100	
02DELPM	61327	Authority Property Fees Reactive	7,091	7,233	7,377	
		Total Building Maintenance and Improvement	15,131	17,374	17,721	
02GROUN	61404	Grounds Maintenance / Contract	910	910	910	19/20 charges plus 2%
		Total Grounds Maintenance and Improvement	910	910	910	
02CLEAN	61374	Cleaning Contract	33,150	33,813	34,489	
		Total Cleaning and Caretaking	33,150	33,813	34,489	
02WATER	11251	Water and Sewerage	6,000	6,120	6,242	19/20 charges minus 3%
		Total Water and Sewerage	6,000	6,120	6,242	

02FUEL	11161	Gas	7,500	7,650	7,803	19/20 charges plus 2.7%
02FUEL	11151	Electricity	15,000	15,300	15,606	19/20 charges plus 6.7%
		Total Energy	22,500	22,950	23,409	
02OTHOC	11307	Other Occupational Costs	1,200	1,224	1,248	e.g. Toilet rolls, handdryers, fire ext, hyg bins
02WASTE	11303	Waste Collection	1,094	1,116	1,138	
		Total Other Occupation Costs	2,294	2,340	2,387	
04INTERV		GHIST Resources	1,000	1,000	1,000	
05LIBRAR	61303	School Library Service	1,226	1,251	1,276	
04HEAD		Curriculum / Capitation Cost Centres	8,000	8,160	8,323	
04SWIM		Swimming	1,650	2,310	2,356	Two Terms Funded through Sports Partnership Summer term 2020 removed
04SPORTS		School Sports Partnership	7,179	7,322	7,469	
04ADMIS		Admissions Consumables	300	306	312	School Uniform
		Sports Grant Expenditure	9,041	9,222	9,406	Grant Income £16220 - Sports Partnership £7179 £3500 to be used for swimming
		Total Learning Resources (not ICT)	28,396	29,571	30,142	
04ICTSTR	13601	ICT Equipment & Resources	2,000	2,040	2,081	
		Online Resources	4,000	4,000	4,000	
		Website Hosting	100	100	100	
05BTLS	61443	BTLS Support (incl broadband, Capita SIMS etc.)	1,276	1,276	1,276	SIMS only
		Broadband	2,600	2,652	2,705	Ed-IT
		Total ICT Learning Resources	9,976	10,068	10,162	
04OFFICE		Office	7,200	7,344	7,491	
04PHONE		Telephones	1,600	1,632	1,665	
		Total Administrative Supplies	8,800	8,976	9,156	
04INSUR	61425/6	Insurance - LCC	3,936	4,015	4,095	LOT 1
05OBIS	61468	Pooled Services - SIFD	2,563	2,563	2,563	
		Total Other Insurance Costs	6,499	6,578	6,658	
04CATER	61459	Catering Contract	16,000	16,320	16,646	
04MILK		Other Catering Costs- Milk	100	102	104	
		Total Catering Supplies	16,100	16,422	16,750	
		Agency Supply Staff	15,000	15,000	15,000	A Stewart (Admin)
		Total Agency Supply Teaching Staff	15,000	15,000	15,000	
05CBIS	61360	Music Services	429	437	446	Site Licences, including Christmas Production
05CBIS	61370	Advisory Services	1,500	1,530	1,561	Independent Headteacher Advisor
		Bought in ICT Curriculum Support	3,507	3,660	3,733	ED-IT Support
		Educational Psychologists	2,250	2,295	2,341	2 x packages per Term - I Corban
		Pupil Transport for Intervention	300	300	300	
		CPOMS	500	500	500	
		Total Bought in Prof Services - Curric	8,486	8,722	8,881	
05OBIS	61356	Clerking Governing Bodies	3,042	3,103	3,165	Full gobs and committee clerking - check number of committee meetings
05OBIS	61372	Schools Financial Services	4,453	4,542	4,633	
05OBIS	61447	Accounts Payable	300	306	312	
05OBIS	61314	Legal & Publicity Services	300	306	312	
05OBIS	61368	H&S Educational/Off Site Visits	460	469	479	
05OBIS	61342	Grounds Maintenance Support	348	355	362	
05OBIS	61341	Cleaning Support	938	956	976	
05OBIS	61325	Safeguarding	210	214	218	
05OBIS	61467	Senior HR Support	760	775	791	
05OBIS	61451	Health and Safety SLA and CLEAPSS	730	745	759	SLA E723, CLEAPSS E7
05BTLS	61443	BTLS - HR and Payroll	2,969	2,969	2,969	
		Total Bought in professional services – other (except PFI)	14,510	14,741	14,976	
		Total Revenue Expenditure	1,077,708	1,117,435	1,150,665	

In Year Surplus / (Deficit)	(51,966)	(119,310)	(152,541)
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